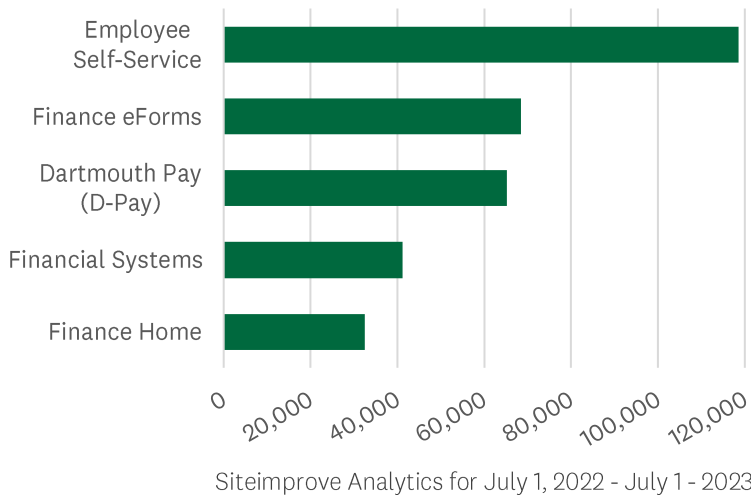


Chart of the Month:

Top 5 Finance Webpage Views FY2023



Finance's website team leverages Siteimprove reports for monitoring the most popular pages and ensuring the accessibility and overall quality of the content of the site is being maintained. Tracking which pages have the most visits lets us know which pages need to be the easiest to access.

Quick links have been created on the right-hand side of the [Finance Homepage](#) leading to the most common sites: D-Pay, Employee Self-Service for pay slips and direct deposit, Expense Reporting & Reimbursements for iExpense and Payment Requests, Finance eForms and Financial Systems for all other systems.

We are listening. In the last month, we have received great feedback about the Finance website. We want to thank everyone who joined our feedback sessions and took the online survey. We have gathered a wealth of insight from you! We remain committed to making information clearer and easier to find.

What we heard from you

- People commonly use Google or the site search feature, but using the correct terminology can be challenging.
- Use common language when referring to processes, systems, and forms.
- Use more visual elements, flowcharts, and infographics to explain processes.
- Provide more "Guidance & Best Practices" and FAQ's.
- Expand the Glossary and the Procure-to-Pay Guide.
- Create and refresh training content and videos.
- Provide site map and how to navigate this site.

Welcome Newest F&A Team Member

Joshua Ladesma, *Emergency Management Specialist*, DOSS



Labor Day Student Payroll Schedule

Labor Day is Monday, September 4th.

Student Employees
Timesheet Submission
Saturday, September 2nd,
11:59PM

Supervisor
Review & Approval
Tuesday, September 5th,
11:00AM

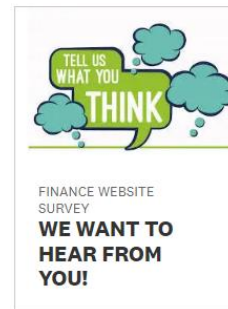
Reminder: Biweekly Paid Employees should report **Holiday** on their timecard for Monday, September 4th.

Fall Student Job Fair is September 12th!

The Fall Student Employment Job Fair is scheduled for Tuesday, September 12th, 3:00 – 5:00PM in Collis Common Ground. [Register](#) now to get a table and meet students!

We are committed to website improvements.

Our dedication to enhancing the website remains unwavering. Based on your valuable input, we are actively engaged in implementing improvements. Our efforts encompass addressing inconsistencies in commonly used terminology to refer to processes and systems (such as Quick Pay and Hyperion). We are also diligently working to incorporate various visual aids to enhance process guidance. Furthermore, we are focused on enhancing the visibility of frequently accessed pages and introducing enhancements to expedite user interactions and navigation.



We remain open to receiving your insights and feedback. Should you encounter challenges in locating information or have suggestions, we encourage you to participate in our brief [survey](#) conveniently located on the left-hand side below the navigation menu on most pages across the website. We encourage you to provide your name for

follow-up or assistance. We are committed to assisting you and would love to help when frustrations arise.

Upcoming Training & Roundtables via Zoom

Agiloft Contract Management System Training

- [Thursday, August 17, 1:30 – 3:00PM](#)
- [Thursday, September 21, 1:30 – 3:00PM](#)

New Monthly OnBase Unity Client Roundtable

- [Wednesday, September 6, 9:00 – 10:00AM](#)

Use the date links above to sign-up for the above sessions and your netid@dartmouth.edu to have the meeting invite sent to you.