

APPLICATION FOR NON-RESIDENT TAX EXEMPTION FORM

All applicable questions below must be answered. Please copy both sides of your I-94, US VISA, passport, I-20, DS-2019, I-797, Form 497 and include with this form.

Employee Information

Last Name _____ First _____ Middle _____

Social Security Number: _____

Foreign Payroll Mailing Address:

Address line 1: _____

Address line 2: _____

City name: _____ Country: _____

Postal Code: _____ Province/Region: _____

Passport Details

Country that issued passport: _____ Passport Number: _____

Issue Date ____/____/____

DD/MMM/YYYY

Expiry Date ____/____/____

DD/MMM/YYYY

VISA Details

Annotation/SEVIS Number _____

Permanent Resident

F-1 Student

F-2 Student Dependent

J-1 Exchange Visitor

J-2 Exchange Visitor Dependent

H-1B Worker in Spec Occupation

Other: _____

J-1 Subtype

01-Student

05-Professor

12-Research Scholar

02-Short Term Scholar

Other: _____

Issue Date ____/____/____

DD/MMM/YYYY

Program End Date ____/____/____

I-20 or DS2019 DD/MMM/YYYY

VISA Residency Details

Are you a green card holder: Yes No

IF "YES" do not complete this form - please give the front desk your green card so that we may make a copy

Date of first entry into U.S. ____/____/____ (DD/MMM/YYYY)

Tax Residency Country _____

Country of tax residence if different from foreign residence above:

Are you in the process of applying for permanent residency or US citizenship? Yes No.

If yes – please provide copy of your application cover (I-497). Skip to signature on page 2.

VISA Visit/Purpose

Have you ever had a previous immigration status in the US? Yes No
 Spouse in the US? Yes No / Children in the US? Yes No / Number of Children in the US _____

Actual Date of Entry	Actual/anticipated Date of Exit (status end)	Immigration Status	IF J-1, Subtype	Primary Purpose
__/__/__	__/__/__	_____	_____	_____
__/__/__	__/__/__	_____	_____	_____
__/__/__	__/__/__	_____	_____	_____
__/__/__	__/__/__	_____	_____	_____
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__/__/__	__/__/__	_____	_____	_____
__/__/__	__/__/__	_____	_____	_____

Immigration Status

- F-1 Student
- H-1 Temporary Worker
- J-1 Exchange visitor
- J-2 Spouse/Child of Exchange Visitor
- O-1 Alien of Extraordinary Arts Ability
- Other: (please list below)

J-1 subtype

- 01 Student
- 02 Short Term Scholar
- 05 Professor
- 12 Research Scholar
- Other:

Primary purpose of visit

- 01 Studying in Degree Program
- 02 Studying in a non-Degree Program Intern
- 03 Teaching
- 04 Lecturing
- 05 Observing
- 07 Conducting Research
- 08 Acquiring Training
- 09 Demonstrating Special Skills
- 11 Temporary Employment
- 12 Here with Spouse/relative
- Other:

I hereby certify that all of the above information is true and correct. I understand that if my status changes from that which I have indicated on this form I must submit updated information to the payroll office immediately.

Signature: _____ Date: _____