

JUNE/JULY 2026 (FY 26) Year End Close Schedule

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
7	8	9	10	11	12 Final Endowment Distribution	13
14	15	16	17	18 *Post biweekly payroll (PE 6/13, checks dated 6/19)	19	20
21	22	23	24	25 * Post June Recurring Journals *Post student payroll (PE 6/20, checks dated 6/26)	26 *Nightly feed of ALL Satellite and Subsystems *Post accrual for bi-weekly unpaid wages and fringes for June 30	27
28	29 *Nightly feed of Satellite and Subsystems *Post Manual Journal Entries	30 *LAST DAY for FY2026 checks dated 6/30 or prior *Nightly feed of Satellite and Subsystems *Post Manual Journal Entries *Post monthly payroll (PE 6/30, checks dated 7/1)	1 *Nightly feed of Satellite and Subsystems *Post Manual Journal Entries	2 1st Close *Post June Mass Allocation Journals *Nightly feed of Satellite and Subsystems *Post Manual Journal Entries *Post biweekly payroll (PE 6/27, checks dated 7/3)	3 4th of July Holiday 	4
5	6 *Nightly feed of Satellite and Subsystems *Post Manual Journal Entries	7 *Nightly feed of Satellite and Subsystems *Post Manual Journal Entries	8 *Nightly feed of Satellite and Subsystems *Post Manual Journal Entries *Advance close for FY26	9 *LAST FY26 nightly feed of Satellite and Subsystems *LAST DAY to process SPUD Journal Entries *OGA Final Close for FY26	10 *Post Manual Journal Entries (LAST day for departments. Entries due by Noon)	11 Open New Year FY2027 in GL
12	13 2nd Close *FY26 Open for Manual Journal Entries by Fiscal Officers Only *Begin FY27 Nightly Posting of Satellite & Subsystem Feeds *Post final June Mass Allocations *Reverse June Mass Allocations Posted on 7/2	14 *FY26 Open for Manual Journal Entries by Fiscal Officers Only	15 *FY26 Open for Manual Journal Entries by Fiscal Officers Only	16 *FY26 Open for FUNDING Journals by Fiscal Officers Only	17 FINAL FY 2026 CLOSE *LAST DAY for FY26 FUNDING Journals by Fiscal Officers Only; all entries due by Noon	18
19	20	21	22	23	24	25