

# RESPONSIBLE EMPLOYEES

## WHAT ARE THEY? AND WHEN DO YOU HAVE TO REPORT?

### WHAT IS A RESPONSIBLE EMPLOYEE?

Responsible Employees are required to promptly share a disclosure of sexual assault, sexual or gender-based harassment, dating or domestic violence, or stalking, including all the details known, with the Title IX Coordinator. This information will only be communicated with other individuals on a need to know basis or as required by law.

### WHAT ARE SOME EXAMPLES?

Responsible Employees include the Title IX Coordinator, faculty, coaches, undergraduate deans, residential life staff and those individuals not designated as "Confidential." Some student employees, including UGAs and tutors, are considered "Responsible." If you are not sure if you are a Responsible Employee, feel free to ask Title IX.

### WHEN DO YOU NEED TO REPORT?

If someone tells you that they have experienced sexual misconduct (sexual or gender-based harassment, sexual assault, sexual exploitation, relationship and interpersonal violence, provision of alcohol and/or other drugs for purposes of prohibited conduct, or stalking) first offer them support.

You are obligated to share this information with Title IX as a Responsible Employee, and your report will ensure that the person has access to all of the available support measures and options. It will not begin a process or cause any action to be taken.

You can report the incident directly to Title IX by calling (603) 646 0922 or by emailing [TitleIX@dartmouth.edu](mailto:TitleIX@dartmouth.edu).

### WHAT ARE SOME RESOURCES YOU CAN SHARE?

DARTMOUTH SAFETY AND SECURITY	(603) 646 4000
HANOVER POLICE DEPARTMENT	911 OR (603) 643 2222
PLANNED PARENTHOOD	(802) 281 6056
DICK'S HOUSE COUNSELING CENTER	(603) 646 9442
WISE 24-HOUR CRISIS HOTLINE	(866) 348 9473
COLLEGE CHAPLAIN	(603) 646 3780
DARTMOUTH HITCHCOCK MEDICAL CENTER	(603) 650 5000

# DARTMOUTH

Title IX Office

