

Functional Categories

Label	Jobs in this category include	Sample job titles
<b>ADMN – General Administration</b>	Process-oriented or office work that involve some, or all, of the following tasks: scheduling appointments, managing people or projects, filing information, maintaining database records, and providing customer service support to internal and external clients.	Immigration Advisor; Associate Dean; Administrative Assistant; Associate Director; Office Coordinator; Executive Assistant; Customer Service; Project Manager; Administrator.
<b>ARTS – Performing &amp; Fine Arts</b>	Jobs possibly connected with the Hopkins Center for the Arts or other performing or fine-art related roles.	Photographer; Film Director; Studio Coordinator; Stage Director.
<b>ATHL – Athletics (Varsity, Club, Recreation)</b>	Roles relating to athletes or athletic venues owned by Dartmouth.	Coach, Assistant Coach; Sport Instructors; Athletic Building Operations, Fitness instructor.
<b>DEIB – Diversity, Equity, Inclusion &amp; Belonging</b>	Those with a focus on fostering diverse, equitable, and inclusive workplaces and communities, ensuring belonging and social change.	Assistant Director of Pluralism and Leadership; Director of Culture and Employee Belonging; Director of Programs and Community Engagement; Program Coordinator, Restorative Justice and Training.
<b>DEVE – Development, Advancement, Alumni Affairs</b>	Jobs within alumni relations, working with donors, and fundraising.	Advancement Associate, Development Officer, Director of Alumni Engagement, Managing Director of Special Gifts & Presidential Initiatives, Principal Gifts Coordinator
<b>FIN/ACCT – Finance and Accounting</b>	Those processing financial information such as accounts receivable, accounts payable, and payroll. Other job functions can include creating & analyzing budget information.	Finance Center Specialist; Accounting Specialist; Finance Coordinator; Internal Auditor; Research Administrator; Payroll Specialist.
<b>HLTH &amp; HUSRV – Healthcare &amp; Human Services</b>	Those with healthcare related tasks including clinical diagnosing, review of medical data, as well as human service such as childcare workers and those managing title IX cases.	Registered Nurse; Assistant Teacher; Research Nurse; Power and Equity Specialist.
<b>HOSP – Food Services and Hospitality</b>	Service-oriented positions focusing on event management, catering, lodging & transportation.	Food Service Associate; Customer Service Manager; President's Housekeeper; Cook; Lodge Assistant.
<b>HUMR – Human Resources</b>	Those related to hiring, training, workforce planning, employee relations, compensation, and benefits review for employee population.	Associate Director of Human Resources; Director of Benefits and Wellness; Compensation Analyst.
<b>IT – Information Technology</b>	Maintaining company technology equipment as well as electronic systems such as internal networks, internets, data stores, etc.	Network Technician; Endpoint Service Technician; Computer Systems Analyst; Help Desk Associate.
<b>LIBR – Library</b>	Those building and/or taking care of books, artifacts, and digital collections.	Research and Education Librarian; Library Circulation Representative.

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<b>MARCOM – Marketing &amp; Communications</b>	Roles relating to the promotion, branding, and public relations of a division, department, or office.	Marketing Manager; Content Creator; Public Relations Representative; Donor Relations; Image Strategist; Website Designer.
<b>MUS – Museum</b>	Roles relating to the upkeep and growth of museums on campus including the Hood Museum of Art.	Museum Curators; Archivist; Museum Security; Front Desk Associate.
<b>RSCH – Research</b>	Working in a lab, completing experiments, data analytics, and statistics, using research methods, research writing, grant management etc.	Research Assistant; Laboratory Technician; Data Manager; Data Science and Visualization Manager.
<b>SM&amp;S – Security, Maintenance, Safety</b>	Those concerned with the upkeep of campus buildings and grounds, as well as those creating and monitoring safety of students and others on campus.	Patrol Officer; Custodian; Property Manager; Grounds Keeper; Facilities Manager, Plumber.
<b>STUDNTSVCS – Student &amp; Academic Services</b>	Any role that directly works with students and support students.	Registrar; Student Affairs Administrator; Admissions; Student Recruiting; Director of Parent and Supporter Services; Clinical Education Coordinator; Career Coach; Power & Equity Specialist; Assistant Director of Pluralism and Leadership; Dean for Academic Affairs.
<b>TRAD – Trades and Skilled labor</b>	Those using traded skillsets to ensure buildings and campus equipment are up to date and functioning properly.	Fire Safety Technician; LP Gas and Oil Burner Technician A; Electrical Engineer; Farm Hand; Building Automation System Engineer; Plumber.
<b>UNIO – Union</b>	All jobs within Dartmouth Unions.	Food Associate; Custodian; Patrol Officer; AC Refrigeration Mechanic; Visitor Service Guide.