# Updated Proposal Questions for Internal Routing Questionnaires

This is a list of all the changes to proposal questions for RAPPORT Grants 10.5. Some questions were previously asked on the PI Routing Approval activity, which we will no longer have in the system. Therefore, it is important for faculty to respond to these questions directly as they are certifying their accuracy before proposals are submitted.

The following is organized by the page order of the Funding Proposal in RAPPORT and includes question numbers when appropriate.

New questions and revised responses are all noted in this document.

## General Proposal Information

**7. Primary purpose of this project:**

When, "Research" is chosen, the following NEW response is required:

**a. Type of research:**

Basic

Clinical

Translational

Other

## Personnel

**3. Project personnel:**

**a. Add other institutional key, non-key or other significant contributor personnel:**

The following NEW response is required for ALL PERSONNEL on proposals:

**This individual is considered an investigator for FCOI disclosure purposes:** Yes/No

OSP instructions to help PIs decide on correct response per person:

Definition of Investigator is:

*Any person, regardless of title or position, who is responsible for the design, conduct, or reporting of the research proposed.*

PI should answer 'yes' when internal or external personnel meet this definition.

**b. Add non-institutional key personnel:**

The following NEW response is required for ALL PERSONNEL on proposals:

**This individual is considered an investigator for FCOI disclosure purposes:** Yes/No

External Investigators – **who are NOT listed on a subaward** – must complete a COI form, which is in two parts on our web site:

<https://www.dartmouth.edu/osp/docs/nondartmouthskp_coi_form.pdf>

ONLY the first page should be completed at the time of proposal and uploaded in the FP.

Page 2 is only required if there are responses that indicate a financial interest. External Investigators should submit page 2 directly to the director of Research Integrity, Henrike Frowein [Henrike.Frowein@dartmouth.edu](mailto:Henrike.Frowein@dartmouth.edu).

## Compliance Review

**1. Human subjects involved in this project:**

The NEW response choice of “Not Yet Submitted” has been added to this question:

**b. IRB review status of this research:**

Approved

Pending\*

Exempt

Not Yet Submitted

\*when Pending is selected, the date the application was submitted to the IRB is required.

**c. Type any additional information that might be useful for this review:** optional text box

**2. Laboratory animals involved in this project:**

The NEW response choice of “Not Yet Submitted” has been added to this question:

**a. IACUC review status of this research:**

Approved

Pending\*

Not Yet Submitted

\*when Pending is selected, the date the application was submitted to the IRB is required.

The following is a NEW question where all applicable checkboxes need to be chosen:

**4. Select options that apply. Does this project involve any of the following activities?**

* International Travel – e.g. Presenting data, conference attendance, investigator meetings, etc.
* Performance site in a non-US location – e.g. Gathering data, subject enrollment, etc.
* Foreign Subawardee or other collaborator (funded or unfunded).
* Financial or in-kind support from a foreign entity.
* Will your project involve the shipment of equipment or materials outside of the US?
* None of the above

When a checkbox other than “None of the above” is selected, the additional information is required:

**a. Identify all countries:**

**b. Provide additional details about the foreign activity:**

The following is a NEW question where all applicable checkboxes need to be chosen:

**5. Select options that apply. Does the sponsor’s documentation contain the following terms?**

* Participation of foreign persons/non-US citizens on this project is prohibited or restricted.
* An investigator may not publish research results without sponsor’s explicit approval, except for the sponsor’s right to review and exclude their proprietary data from publication?
* None of the above

When a checkbox other than “None of the above” is selected, the additional response is required:

**a. Describe:**

The following is a NEW question where all applicable checkboxes need to be chosen:

**6. Select options that apply. Will your project involve any of the following:**

* Research containing source code for encrypted software (other than publicly available software distributed at no charge)?
* The use, design, development, or production of defense related to US Munitions list (equipment, services, software, or technology, stockpiling or use of a nuclear device, chemical or biological weapons, or missiles)?
* The PI or any research personnel providing data, services, conducting transactions or traveling to embargoed/sanctioned countries?
* None of the above

When a checkbox other than “None of the above” is selected, the additional response is required:

**a. Describe:**

## Additional Proposal Information

This is a REVISED question where all applicable checkboxes need to be chosen:

**3. Select resources required for this proposal:**

* Computing/IT Resources (e.g., servers, storage over 5TB, new software tools, etc.)
* Fabricated and/or Capital Equipment
* Additional Space
* Renovations

**a. If ANY checkboxes are selected, attach a document explaining all resource requirements**

NOTE: there is no longer a "not applicable" checkbox on proposals

The following questions were previously answered on the PI Routing Approval activity and now need to be completed in the FP:

**Is proprietary/privileged information included in the application (yours or your collaborators)?** Yes/No

**Is this application being submitted to other agencies?** Yes/No

**If Yes, list other agencies:** text box response